



# Safe, simple solutions with C-PropertyPay



## Save time. Easily set up a flexible schedule for community association payments with C-PropertyPay.

Payment options include eCheck, Visa,<sup>®</sup> Mastercard,<sup>®</sup> Discover<sup>®</sup> and American Express.<sup>®</sup>

### Create a payment schedule

- Go to <https://propertypay.cit.com>
- Select the Sign Up button to register
- Review and agree to the Terms & Conditions by selecting Yes

### Contact details

- Enter your contact information
- Select the Next button

### Register your property

- Enter the required property information; you can register your account via the property IDs
- Select Find My Property, Select Register Property, then Continue

### Create an account

- Create an account – enter your name, email address and password
- Select Create Account
- Select Continue; for your security, after creating an account, you will be asked to log in using your email address and password

### Wallet and payment details

- Select Make a Payment
- Select Next to add a payment method to your wallet
- Select either Add Card or Add Bank Account
- Enter your payment information
- Select Add Card or Add Bank Account

### Create a payment schedule

- Select Make a Payment
- Select Schedule Payments
- Enter the schedule details
- Select Continue button

### Verify payment schedule

- Review your payment schedule summary
- If you need to make a change, select Back
- Select Create Schedule

### Next, you will see the Payment Schedule Confirmation, which includes:

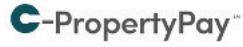
- Option to print the confirmation or edit the schedule
- Select OK to complete your schedule
- Your payment schedule is viewable on the property page

### Payment tips

- Select the help icon for more information on what is required for each field
- The payment summary lists the payment amount, convenience fees, if any, and a total amount paid

Our customer service team is available to assist users with navigating C-PropertyPay at 866.800.4656 or [servicec-propertypay@cit.com](mailto:servicec-propertypay@cit.com)





Pay your assessments, dues and other property-related fees quickly and conveniently.

Welcome to CIT, we hope you like the new page. When you login please use your email and not your user name.

[Sign Up](#)

[Login](#)

[Pay Now](#)

Make a one-time payment of any time by selecting Pay Now.

[Pay by Mail](#)

[Contact CIT](#)

Fees may apply for online payments.

Powered by CIT  
App Version: 102.0.0/10/2021



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### Sign Up - Please Enter the Following Information

First Name \*  Last Name \*

Email Address \*

Phone Number \*  
USA (+1)

Yes, I'd like to stay in touch with CIT and agree to receive periodic email updates and offers. I understand I can unsubscribe at any time.

[Cancel](#)

[Next](#)

\* Indicates required field



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Payment for  
12345 My Street  
My HOA - My PMC

### Select the Type of Payment You Want to Make

[One-Time Payment](#) or [Schedule Payments](#)

### Enter Payment Information

Payment Method \* [Add](#)

Schedule Frequency \*

Schedule Type \* [?](#)

Start Date \* [?](#)

Schedule Name \*

Select End Date \*

### Enter the Payment Amount

Enter Payment Amount

Convenience Fee \$0.00

Amount to be paid

[Cancel](#)

[Continue](#)

\* Indicates required field



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