

Name Change Request Form

Use this form to change your legal name on your account(s). This request cannot be used to change the ownership for your account(s).

1. Provide

- W-9 Form (This form must be completed, signed and dated. Digital signatures are not accepted. The form is located on the Forms & Docs section on our website. Go to Resources > Forms & Docs > W-9 Form.)

2. Provide a copy of any two of the following documents as proof of name change:

- Unexpired driver's license showing your new name
- Signed Social Security Card showing your new name
- Unexpired passport showing your new name
- Marriage Certificate, Divorce Decree or court order for a name change showing your new name
- Unexpired military ID showing your new name
- Any unexpired government issued ID showing your new name

3. Check Reason For Your Name Change:

Marriage Divorce Legal Name Change Spelling Correction Adding / removing initial or middle name

4. CIT Account Number:

(If you have multiple accounts, enter one account number and all of your CIT accounts will be updated.)

5. Former Name: (print)

6. New Name: (print)

7. Signature Verification and Agreement

By signing this form you are giving CIT Bank permission to make the necessary modifications to your account(s).

Account Holder's New Signature: <i>(Digital Signatures not accepted)</i>	Date:
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Remember to:

- Complete, sign and date Form W-9.
- Include clear copies of two forms of ID that show your new name.
- Complete, sign and date this form. *(Digital Signatures are not accepted.)*
- Return this form with attached documents.

Choose one of the following submission methods:

- **Upload: Document Center:** Sign into your CIT Bank account. Then click Communications > Document Upload (Category: Legal Document)
- **Mail:** CIT Bank, P.O. Box 7056, Pasadena, CA 91109, Attn: Estate Support
- **Fax:** 1-866-914-1578

For security purposes, CIT Bank may contact you to verify the information that you provided for this request. We will be using the telephone number(s) and / or email address we already have on file.

(Print out form and sign before submitting. Digital Signatures are not excepted.)

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